Your name Your address line 1 Your address line 2

Friday, 16 April 2010

Name of person received Name of financial institution Address line 1 Address line 2

Dear Sir/Madam

Change of direct debit information

Please be advised that I have changed the account to which my direct debit is directed. Please ensure that all future payments are deducted from my new Nexus Mutual account.

Old account details

Branch:

Account name:

BSB:

Account number:

New account details

Financial institution: Nexus Mutual

Account name:

BSB: 802 254

Member number:

If you have any queries please contact me on 03 9270 3244. I acknowledge that all the details above are correct.

Thank you for your assistance.

Yours sincerely

MS JANINE SAWYER